PLACEMENT PLAN, 1 credit

Student:
Name __________________________________________
Date of Birth __________________________________________
E-mail ____________________________
Phone ____________________________

Inform the internship supervisor that the Internship course consists of the following examination:

• a placement plan (1 credit),
• a placement certificate signed by placement manager (13 credits),
• a portfolio of work samples (13 credits),
• a paper reflecting on the relationship between theory and practice (3 credits).

In order to finalize your placement plan, you need to discuss some of the following themes with your internship manager or supervisor:

• the assignment of a placement supervisor at the organization for the student. Who is the supervisor? How will the student be supervised by the internship supervisor during the placement?
• a plan for the placement. How will the work executed during the 20 weeks-course? Keep in mind that the placement should last 18 weeks of full-time work (720 working hours, or 36 hours a week for 20 weeks), and the student work with the final paper for approx. two weeks (80 hours).
• a plan for the student’s operational (tactical work) and more strategic work with communication. How are strategic perspectives on communication integrated into the placement duties?
• a plan for the work samples to the portfolio. How can the duties be planned so the student complete the requirements in the course? The samples can be treated confidentially be the department and not be communicated to other students.
• a brief idea for the paper that should be handed in at the end of the course. How will the course literature be used? What other literature do you need to find on your own?

Date ____________________________ Signature, internship student